

## **JAPAN TOURIST VISA REQUIREMENTS**

1. Application Form (Handwritten not allowed)
2. Passport sized photo (4.5x3.5cm must be attached to application form)
3. Passport (Holder's signature needed)
4. Birth Certificate (issued by PSA within 1 year)
  - a. If the certificate is unreadable, submit Birth Certificate issued by Local Civil Registrar
  - b. If the Birth certificate is "LATE REGISTRATION" submit Baptismal Certificate and School Form 137
  - c. If there is no record of birth in PSA, submit Birth Certificate issued by Local Civil Registrar and Negative Certificate from PSA
5. Marriage Certificate (issued by PSA within 1 year, for married applicants only)
  - a. If the certificate is unreadable, submit Marriage Certificate issued by Local Civil Registrar
  - b. If there is no record of marriage in PSA, submit Marriage Certificate issued by Local Civil Registrar and Negative Certificate from PSA
6. Bank Certificate (Original copy issued by the bank)
7. Photocopy of Income Tax Return (BIR Form 2316, 1701, 1700 etc.)
  - a. ITR must be personal, but if you use company's ITR you need to write and explanation letter that you don't have a personal ITR.
8. Daily Itinerary in Japan
9. Authorization Letter (Can be downloadable on our website)

In case that guarantor will shoulder your travel expenses:

- Guarantee Letter
- Proof of relationship between applicant and guarantor
- Bank Certificate and ITR of the Guarantor

Others:

- If you wish to have a multiple entry visa, you must fill-up the Multiple Entry Visa Form