

VISA REQUIREMENTS

Visa Requirements for Students



EMBASSY OF THE REPUBLIC OF KOREA

Tel:(632)856-9210

Fax:(632)856-9024

Visa Requirements for Student

1. Application Form
2. 1pc. Passport size colored picture
3. Passport Original(6Mons. Valid)
4. Copy of Passport First Page
5. Original & Copy of valid visa and arrival stamps to OECD member countries for the past 5years
6. School Certificate (Original)
7. Copy of School ID
8. Copy of Birth Certificate
9. Parents' Documents
 - If employed: Employment Certificate Original
 - If Self-employed: Business Registration from SEC or DTI (Copy), Business Permit or Mayor's Permit(Copy)
 - Original Bank Certificate [must include account type, current balance, account opening date, 6 months average balance (ADB)]
 - Bank Statement (original or certified true copy of bank statements/passbook for the last 3 months)
 - Copy of Income Tax Return(ITR)



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비자구비서류 대상: 학생

1. 비자신청서 1부
2. 여권용사이즈 사진 1매
3. 여권원본(유효기간 6개월이상)
4. 여권(사진면) 복사 1부
5. OECD 국가 관광비자 소지자의 경우, 비자면 복사 1부
6. 재학증명서 원본 1부
7. 학생증 복사 1부
8. PSA출생증명서 사본 1부
9. 추가서류(부모서류)
 - 직장인: 재직증명서 원본 1부 [직급, 보수, 채용일자, 회사주소, 인사담당 전화번호(휴대전화번호는 받지 않음), 인사담당 이메일주소 포함]
 - 사업가: 사업자등록증 사본 1부 (SEC 또는 DTI), 사업허가증 사본 1부
 - 은행잔고증명서 원본 1부 (계좌유형, 현 잔고, 계좌 개설일자, 6개월간 평균 잔액 포함)
 - 은행 거래내역서 3개월분 (현재로부터 과거 3개월간 거래내역)
 - 소득세납부증명서(ITR) 사본 1부

VISA REQUIREMENTS

Visa Requirements for Students

- Certificate of Enrollment should be submitted, NOT Registration Form/Registration Receipt
- Minors/students who are not applying together with parents should attach copy of parents' passports. If parents already have approved visa, copy of their visa should be attached
- If financially supported by relatives other than parents
- Submit affidavit, complete financial documents of the supporter, and proof of relationship (Allowed are siblings, grandparents, aunt/uncle)
- Parents financial documents should still be submitted

VISA REQUIREMENTS

CERTIFICATE OF EMPLOYMENT

Must include:

- Company's phone number (cellphone is not allowed)
- Email address
- Company address
- Applicant's designation
- Applicant's compensation
- Applicant's date of hire
- Date the certificate is issued



Embassy of the Republic of Korea

Tel. 02-856-9210 / Email Address ph04@mofa.go.kr
122 Upper McKinley Road McKinley Town Center
Fort Bonifacio, Taguig City

This is to certify that Mr. Dela Cruz, Juan is currently employed as Administrative Staff of the Embassy of the Republic of Korea starting January 1, 2017 until present.

Further, Mr. Hong is receiving a monthly compensation of PHP 50,000 including allowances.

This Certification is being issued on June 14, 2018, for Korean visa application of Mr. Hong.

홍길동

Hong, Gil Dong
HR Manager

VISA REQUIREMENTS

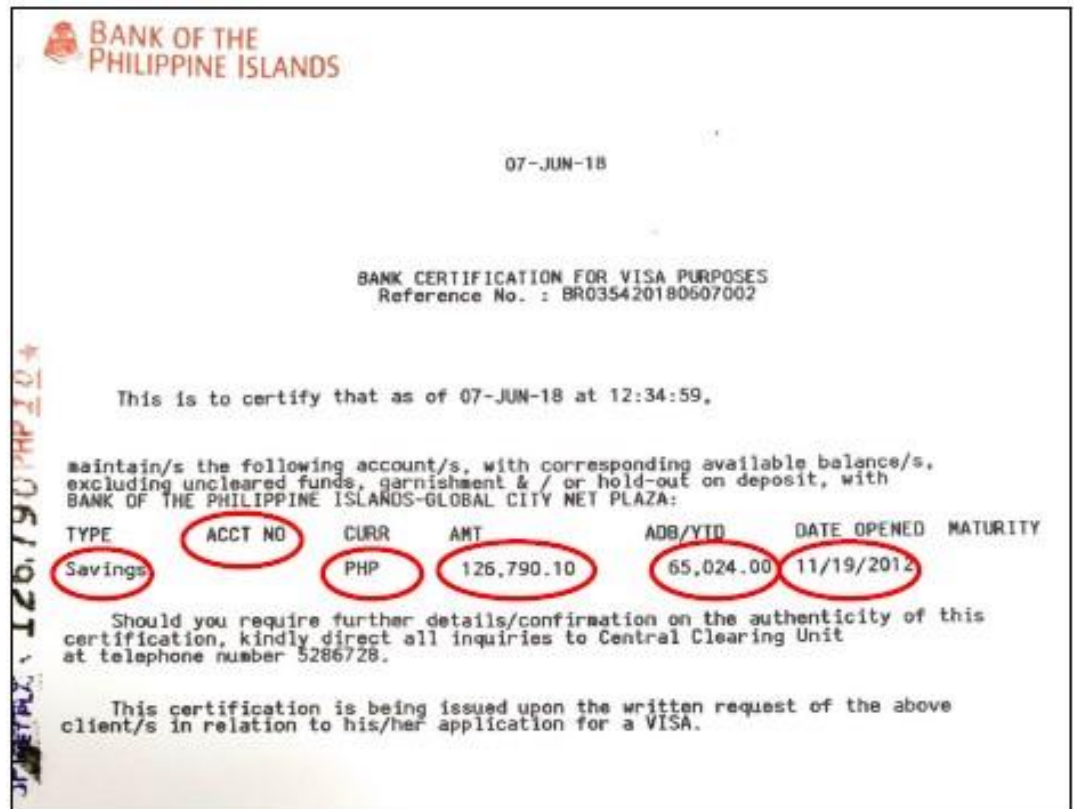
- Copy of SEC registration should include pages with the name of the stockholders
- Mayor's Permit/Business Registration Copy should be updated
- ITR submitted should include the pages with net income and total revenue

VISA REQUIREMENTS

BANK CERTIFICATE

Must include:

- Account type
- Account Number
- Currency
- Current balance
- 6 months average daily balance (ADB)
- Account opening date
- Issued within 3 months



BANK OF THE PHILIPPINE ISLANDS

07-JUN-18

BANK CERTIFICATION FOR VISA PURPOSES
Reference No. : BR035420180607002

This is to certify that as of 07-JUN-18 at 12:34:59,

maintain/s the following account/s, with corresponding available balance/s, excluding uncleared funds, garnishment & / or hold-out on deposit, with BANK OF THE PHILIPPINE ISLANDS-GLOBAL CITY NET PLAZA:

TYPE	ACCT NO	CURR	AMT	ADB/YTD	DATE OPENED	MATURITY
Savings		PHP	126,790.10	65,024.00	11/19/2012	

Should you require further details/confirmation on the authenticity of this certification, kindly direct all inquiries to Central Clearing Unit at telephone number 5286728.

This certification is being issued upon the written request of the above client/s in relation to his/her application for a VISA.

VISA REQUIREMENTS

*** BANK CERTIFICATES and STATEMENTS that cannot be accepted**

- Issued from foreign banks
- Issued from digital, mobile, and/or online only banks, such as Tonik, GCASH, CIMB Bank
- Time deposit accounts

* In case applicant insists to submit, inform that it may result to denial of visa

VISA REQUIREMENTS

- Do not submit documents that are not part of the requirements, such as flight itinerary, hotel vouchers, etc.
- Do not submit duplicate documents
- Remove all post-its, staples and paperclips from each document

VISA REQUIREMENTS

- For documents that cannot be submitted, letter of explanation written by the applicant should be submitted
- If self-employed but do not have business permits, proof should be submitted

For example:

1. Social media influencer –screenshot of social media page
2. Freelance actor –screenshot of internet articles and movie posters
3. Freelance employee –Copy of employment contract

REMINDERS FOR FAMILY APPLICATION

- Family should apply at the same time at the same window (attach proof of relationship)
- Nanny/Personal Assistant/Personal Caregiver should apply together with the employer (attach Employment Contract/Affidavit)
- For children who are financially supported by a family member other than parents, additional affidavit and proof of relationship should be submitted