

## Japan Tourist Visa Requirements

Tel.: 6340265 - 67

Email: [main@travelpros.ph](mailto:main@travelpros.ph)

### 1. Philippine Passport

Broken passport is not accepted, Passport must be signed and must have at least two (2) visa pages.

### 2. Visa application Form

Available at the embassy website, at the entrance of the Embassy or at any of the accredited or authorized travel agencies.

Application form should be filled out all items correctly,

If item is not applicable, please fill in [N/A]

Embassy may not accept application with the blank item, no signature or no date in the form, or with erasures; may deny the application that is filled out incorrectly or wrong information.

### 3. Photo

Specs: 4.5cm x 4.5cm, with white background.

Photo must be taken within 6 months.

Please write applicant's name and birthdate on the back side of the photo.

Photo must be pasted on the application form.

### 4. Birth Certificate

It must be issued within 6 months from PSA

If the birth certificate is "late registration",

Please submit in addition, a baptismal certificate and school records (form 137) from high school or elementary and yearbook (if possible).

If the birth certificate from Philippine Statistic Authority (PSA) has *no record*,

Please submit a "Certificate of Non-Record" from

PSA together with the Birth Certificate from the Local Civil Registrar

### 5. Marriage Certificate (If the applicant is married)

It must be issued within one year from PSA.

In case there is no record in PSA

Please submit a "Certificate of Non-Record" from PSA together with the Marriage Certificate from

the Local Civil Registrar.

### 6. Daily Schedule in Japan

### 7. Bank Certificate

Validity of Bank Certificate is three (3) months from the date of issue.

### 8. Applicant's income tax return (Form 2316) clear photocopy

### 9. Authorization Letter

*Applicants requesting for multiple entry:*

### 10. For multiple entry visa application request please attach the form

*Applicants with guarantors:*

### 11. Guarantee Letter

### 12. Proof of relationship between applicant and guarantor (e.g. Birth Certificate etc.)

### 13. Bank Certificate (Original) and Income tax return (ITR form 2316) (Clear Photocopy) of guarantor.

*Foreign national applicants:*

### 14. Foreign residents with long-term or permanent status in the Philippines applying for a visa must submit in addition to the above requirements (except birth and marriage certificates), a copy of their Alien certificate of registration (ACR) issued by the Philippine government.

### [ Notice]

1. Size of document for application should be **A4 size** only. If documents are other size, submit that copy that is already adjusted in A4 size from its original and without staples or pasting pages.

2. Applicant are exempted from submitting (4) and (5) indicated above if the can submit old/valid visa passport with used Japan visa.

3. Reason for the denial of visa will not be disclosed even if an inquiry is made. at the same time, if visa applicant is denied, applicant may only re-apply for the same purpose after (6) months.